

Environmental Policy

Introduction and Aim

Russells of Tetbury is a family run dry cleaning business, operating from two retail premises - Tetbury and Nailsworth. We provide dry cleaning and laundry services to the general public. We recognise that our operations result in emissions to air and water, and the generation of waste. It is our aim to comply with legislation and other requirements, continue to reduce the environmental impacts of our business and operate in an environmentally responsible manner. This policy describes how we will achieve our aim.

Responsibility

This environmental policy applies to all of our operations including management, operators and procurement. Rupert Russell is responsible for ensuring that the policy is implemented. However, all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

Resources

We will ensure that resources are available to enable us to achieve our objectives and targets.

Objectives

During 2010 and 2011, we aim to:

- reduce energy and water consumption, mainly through the use of employee awareness and training
- reduce materials and chemicals consumption, mainly through the use of employee awareness and training
- reduce our environmental impacts through changes in our supply chain
- inform all customers and suppliers of our commitment to reducing our environmental impact

Targets

To achieve our aims, we have set ourselves the following targets:

- inform all customers and suppliers about our environmental policy by November 2010 and, thereafter, all new customers and suppliers
- define good housekeeping for materials and solvent usage, ensure all employees receive training in good housekeeping by June 2010 and incorporate this training into the induction programme for new starters
- ensure all employees are trained in procedures to reduce energy and water consumption - plant usage by June 2010 and incorporate this training into the induction programme for new starters.
- review both our first-tier supply chain and the products we purchase with the aim of making progressive changes in terms of our environmental impacts. Review to be completed by March 2011.
- to install a water storage and recycle system at the Tetbury shop by September 2011.
- to replace all lighting with new and efficient low-energy systems by December 2011.

Monitoring and Auditing

Progress against these objectives will be monitored through monthly management consultations. Communication

This environmental policy is available on request. If you wish to obtain a copy or would like to discuss our progress against our objectives, please telephone 01666 502052. This policy is also available on our website at <http://www.russellsdrycleaning.co.uk>.